

Purchasing from MINNCOR Industries

LEGISLATION

Section 16C.10 (Subd. 5) of Minnesota Statutes permits State Agencies and Members of the Cooperative Purchasing Venture (CPV) to purchase goods and services manufactured or provided by MINNCOR Industries without competitive bidding.

Purchasing from MINNCOR

Governed by Minnesota statute 241.27, MINNCOR Industries is permitted to sell products and services to State Agencies, Local Government entities, private sector businesses, private non-profit entities, individuals. In certain cases, MINNCOR is able to sell to agencies outside of the State of Minnesota and to certain Federal agencies within limits. Restrictions on the sale of individual product lines may apply. Please contact MINNCOR Industries directly for more detailed information.

New Accounts

New customer accounts are established upon receipt of appropriate credit information and references. A credit limit and credit terms will be determined by and at the discretion of MINNCOR's CFO. Payment terms are typically established as Net 30 following delivery. Prepayment via check or credit card may be required.

Ordering

Purchase orders must be signed by a person delegated with that authority and acting as an authorized representative for the organization. Purchase orders may be mailed, faxed, or sent electronically to MINNCOR Industries. A copy of the original sales quotation should be referenced on, or included with, the purchase order. MINNCOR Industries will accept FAX orders as a service to our customers. If a confirming order is sent to MINNCOR, the order must be marked as such. MINNCOR will not be held responsible for duplicate orders caused by unmarked purchase orders.

Order Acknowledgements

Orders received by MINNCOR will receive an order acknowledgment. This acknowledgment will be sent to the designated purchasing contact unless otherwise specified. Orders will be fulfilled and invoiced as indicated on the acknowledgment forms. Please notify us immediately if any shipping/billing changes need to be made.

Changes or cancellations

Once an order has been entered for production it cannot be changed or canceled without prior consent from MINNCOR Industries. A customer wishing to cancel an order may be subject to a restocking/handling fee.

Returns

MINNCOR Industries does not permit the return of materials without prior consent. Returned items will be subject to a restocking/handling charge. The charge, based on a percentage, will be determined after the merchandise is received by MINNCOR and inspected. Items damaged by the customer or built custom cannot be returned at any time for any reason. Any freight charges incurred for returning items will be at the customer's expense.

Warranties

Please refer to MINNCOR's Warranty page at www.minncor.com for detailed warranty information.

