



*MINNCOR Industries provides services that benefit the community by operating a dynamic and profitable business.*

May 1st, 2007

Dear MINNCOR customer,

I would like to take this opportunity to thank you for your patronage and support over the years. MINNCOR has undergone many changes to become the organization that it is today. A program for the Department of Corrections that pays for itself, while providing offenders the opportunity to gain valuable work skills that they can use upon release.

MINNCOR has over the years made adjustments in the products and services offered. These decisions were driven by market demands, offender employment and financial viability. This letter is being sent to clarify our current situation and to provide you with information regarding the purchase of Modular systems furniture.

I would like to address our current offering of products and services and answer your questions regarding recently discontinued business units. Attached are three documents that will provide you with this information: Systems furniture Q&A, MINNCOR Products and Services brochure, and a list of MINNCOR contract numbers.

We are constantly evaluating and improving upon our existing product lines to enable us to react to your changing needs. Our goal is to provide value to your organization through the products and services that we offer.

On behalf of everyone at MINNCOR, I would like to thank you again for your continued business and the opportunity to serve you. Questions regarding this information can be sent to my attention. For inquiries regarding MINNCOR products and services, please contact MINNCOR Customer Service at 651-361-7500. Your continued support of MINNCOR Industries is very much appreciated.

Sincerely,

Mark Thompson  
VP of Sales  
MINNCOR Industries  
651-361-7523  
mthompson@minncor.com

Enclosure



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#### MINNCOR Products Q&A

- ***Is the MINNCOR contract for Systems Furniture still in effect?*** No. MINNCOR's contract for the items listed below has been discontinued.
- ***Is MINNCOR out of the furniture business completely?***  
**Absolutely not!** MINNCOR will continue to sell all of our chairs, tables, wood furniture, library and residential furniture (see attached brochure). Please use our web site as a reference for available products. [www.minncor.com](http://www.minncor.com) . We are taking this opportunity to focus on the products that support our mission and represent value to our customers.
- ***Can I get a quote on a new Systems Furniture project from MINNCOR?***  
No, Inquires can be directed to MMD contract #437167. Questions regarding this contract can be made to Leah Halvorson at the Dept of Administration, 651-201-2444 or [lea.halverson@state.mn.us](mailto:lea.halverson@state.mn.us)
- ***Can I obtain additional parts for my installed KI/MINNCOR systems furniture?*** Yes, but not through MINNCOR. Additional parts can be obtained through the same MMD contract, #437167.
- ***Systems furniture products discontinued.***
  - System XXI
  - Powerworks
  - Genius wall
  - Workzone
  - Genesis
  - Volition
  - Metal file and storage items