

Terms & Conditions

TERMS OF SALE

Net 30 days, All prices are subjected to review for changes in accordance with state contract regulations. All customer/nonstandard products are subject to a fifty percent (50%) advance deposit.

SALES POLICY

Possession of the price list does not constitute authority to purchase and sell products contained herein.

NEW ACCOUNTS

New open accounts can only be established by the submission and approval of appropriate credit information and references. Establishing credit may take up to four weeks from the date of order receipt. Please allow adequate time for credit approval and production when submitting your first open account order or enclose your payment with the order.

ACKNOWLEDGEMENTS

Every order will be acknowledged. Orders will be manufactured and invoiced based upon the information on the acknowledgment. If there is any discrepancy, please notify MINNCOR immediately. Orders are accepted by MINNCOR per terms on the acknowledgment.

FAX ORDERS

Orders may be sent to MINNCOR via fax. The fax number is: 651-603-0119. If an order is sent via fax to MINNCOR, and a copy is also mailed, the mailed copy must be marked "Confirming order. Original order sent via fax." MINNCOR will not be responsible for any duplication of orders caused by unmarked hard copy, confirming orders or orders sent via fax more than once.

REVISED ORDERS

Orders requiring changes to the product or additional options will not incur additional costs unless orders have been processed. Orders revised after being manufactured are subject to additional upcharges.

CHANGES OR CANCELATIONS

Orders entered and acknowledged cannot be changed or cancelled without MINNCOR's consent. The customer is responsible for all costs incurred and an additional upcharge will be incurred and invoiced for product changes and cancellations.



1450 Energy Park Drive, Suite 110
St. Paul, MN 55108-5219

651-361-7500
800-MINNCOR (646-6267)
FAX 651-603-0119
TTY 651-643-3589
www.minncor.com

RETURNS

MINNCOR will not permit return of materials without written consent if materials shipped are as acknowledged. There will be no returns after 30 days.

Return shipments when accepted are subject to a re-handling, restocking charge, in accordance with the state contract after the merchandise is received and inspected. All freight or express charges must be prepaid on return shipments; otherwise, they will not be accepted.

Damaged materials and all items specialty built to order cannot be returned under any conditions.

RIGHTS AND WARRANTIES

This warranty is given to the initial purchaser and is valid for as long as the original customer owns the product. The warranty, which runs from the date of manufacture, covers defects in materials and craftsmanship found during normal usage of the products during the warranty period.

If a product is defective, and if written notice of the defect is given to MINNCOR within the applicable warranty period, MINNCOR, at its option, will either repair or replace the defective product with a comparable component or product, or provide a refund of the purchase price.

LIBRARY FURNISHINGS

WARRANTY PERIOD.....SEVEN (7) YEARS

High wear parts such as wood veneers, fabrics, other covering material/finishes and user adjustable work surface mechanisms.....**ONE (1) YEAR**

This warranty does not apply to damage caused by a carrier, or alterations to the product not expressly authorized by MINNCOR. It also does not apply to "Customer's Own Material" (i.e.: material specified by the customer that is not a standard MINNCOR product offering) used in the manufacture of MINNCOR products. MINNCOR does not warrant the matching of color, grain, or texture except to within commercially acceptable standards. A product will not be considered defective, and MINNCOR will not be obligated to replace it, if the product is not installed or used as recommended.

EXCEPT AS STATED ABOVE, MINNCOR MAKES NO EXPRESS OR IMPLIED WARRANTIES AS TO ANY PRODUCT AND IN PARTICULAR MAKES NO WARRANTY OF FITNESS FOR ANY PARTICULAR USE. AT MINNCOR'S OPTION, PRODUCT REPAIR, REPLACEMENT, OR REFUND OF PURCHASE PRICE IS THE CUSTOMER'S EXCLUSIVE REMEDY FOR ANY AND ALL PRODUCT DEFECTS.

MINNCOR shall not be liable for consequential, economic or incidental damages arising from any product defect.